

**MINUTES OF THE MEETING OF THE POLICY, FINANCE AND DEVELOPMENT COMMITTEE  
HELD AT THE COUNCIL CHAMBER - COUNCIL OFFICES, STATION ROAD, WIGSTON ON  
TUESDAY, 11 JUNE 2019 COMMENCING AT 7.00 PM**

**PRESENT**

D A Gamble	Chair
Dr I K Ridley	Vice-Chair

**COUNCILLORS**

N Alam  
L A Bentley  
G A Boulter  
M L Darr  
R F Eaton  
Mrs L Eaton JP  
Miss P V Joshi  
J Kaufman  
Mrs L Kaufman  
D W Loydall

**OFFICERS IN ATTENDANCE**

S J Ball	Senior Democratic Services Officer / Legal Officer
Mrs A E Court	Chief Executive / Head of Paid Service
D M Gill	Head of Law & Democracy / Monitoring Officer
C Raymakers	Head of Finance, Revenues & Benefits
A Thorpe	Head of Built Environment

**OTHERS IN ATTENDANCE**

A Persaud	CW Audit, Internal Auditor
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**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillors J W Boyce, Mrs L M Broadley and K J Loydall JP.

**2. APPOINTMENT OF SUBSTITUTES**

None.

**3. DECLARATIONS OF INTEREST**

None.

**4. MINUTES OF THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The minutes of the previous meeting held on 26 March 2019 be taken as read, confirmed and signed.**

**5. ACTION LIST ARISING FROM THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The Action List arising from the previous meeting held on 26 March 2019 be noted.**

**6. PETITIONS AND DEPUTATIONS**

None.

**7. INTERNAL AUDIT ANNUAL REPORT & OPINION (2018/19)**

The Committee gave consideration to the report and appendix (as set out at pages 7 - 23 of the agenda reports pack) which asked it to note the key outcomes arising from the work of Internal Audit for 2018/19 and the audit opinion on the adequacy and effectiveness of the Council's arrangements for governance, risk management and internal control.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) The report included on the audit opinion and the adequacy and effectiveness of the Council's arrangements for governance, risk management and internal control (as set out at Appendix 1 to the report) be noted; and**
- (ii) The conclusion that the Council has an effective internal service be endorsed.**

**8. PROVISIONAL FINANCIAL OUTTURN POSITION (2018/19)**

The Committee gave consideration to the report (as set out at pages 24 - 28 of the agenda reports pack) which asked it to note the overall Council outturn position for the financial year 2018/19 and to carry forward all approved capital schemes from 2018/19 to, and to be completed in, 2019/20.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) The report and overall provisional outturn positions for the financial year 2018/19 for both the General Fund and Housing Revenue Account be noted; and**
- (ii) All approved capital schemes from 2018/19 which are still ongoing be carried forward to be completed in 2019/20.**

**9. HOUSING CAPITAL PROGRAMME: 2018/19 YEAR END OUTTURN AND 2019/20 PROPOSED PROGRAMME**

The Committee gave consideration to the report (as set out at pages 29 - 34 of the agenda reports pack) which asked it to note the 2018/19 financial year end out-turn for the Housing Capital Programme and to approve the headline programmes of work that

were to be included in the 2019/20 housing capital programme.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) **The Housing Capital Programme Year End Outturn for 2018/19 (as set out in the report) be noted;**
- (ii) **The headline proposals for the 2019/20 Housing Capital Programme (as set out in the report) be approved; and**
- (iii) **The increase in value of the contract to deliver the Kitchen and Bathroom Replacement Programme (as set out in the report) be approved.**

**10. SECTION 106 OPEN SPACE, SPORT AND RECREATION CONTRIBUTIONS (SEPTEMBER 2018 - MAY 2019)**

The Committee gave consideration to the report and appendices (as set out at pages 35 - 44 of the agenda reports pack) which asked it to note the latest position regarding projects that could be funded through financial off site section 106 open space, sport and recreation contributions.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) **The current position regarding potential and current CIL compliant open space, sport and recreation infrastructure projects (as set out at Appendices 1-4 of the report) be noted; and**
- (ii) **The projects be progressed in line with the Council's Capital Programme process.**

**11. ANNUAL REVIEW OF HEALTH AND SAFETY (2018/19)**

The Committee gave consideration to the report and appendices (as set out at pages 45 - 59 of the agenda reports pack) which asked it to approve the Health and Safety Annual Report for 2018/2019 and the revised Health and Safety Policy and Statement.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) **The Health and Safety Annual Report (2018/19) (as set out in Appendix 1) be approved; and**
- (ii) **The Health and Safety Policy and Statement (April 2019) (as set out in Appendix 2) be approved.**

**12. EXCLUSION OF THE PRESS AND PUBLIC**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The press and public be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it**

involved the disclosure of exempt information, as defined in the respective paragraph(s) 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item(s) outweighed the public interest in disclosing the information.

**13. LEICESTERSHIRE ICT PARTNERSHIP (LICTP) CONTRACTED SERVICE**

The Committee gave consideration to the exempt report (as set out at pages 45 - 59 of the supplementary agenda reports pack) in relation to an update regarding the Leicestershire ICT Partnership (LICTP) Contracted Service.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

- (i) The content of the report be noted; and**
- (ii) The additional expenditure (as set out in the report) be approved.**

**THE MEETING CLOSED AT 8.04 PM**



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**Chair**

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**Tuesday, 23 July 2019**

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